

CURRICULUM VITAE ~ LOCAL

CV is for Membership and not for Application for Employment. Submit as per this Template ONLY

| Personal Details | |
|------------------|--|
| Name | |
| Date of Birth | |
| I D Number | |
| Gender | |
| Marital Status | |

| Contact Details | |
|---------------------|--|
| Residential Address | |
| Postal Address | |
| Mobile | |
| eMail | |

| Education <i>(Only indicate school examinations successfully completed / finalized and can submit proof thereof)</i> | | |
|--|-------|------|
| School | Grade | Year |
| | | |
| | | |
| | | |

| Qualifications <i>(Only indicate post-school qualifications obtained / finalized and can submit proof thereof)</i> | | |
|--|---------------|------|
| Institution | Qualification | Year |
| | | |
| | | |
| | | |
| | | |

| Current Studies <i>(Only indicate registration for current studies and can submit proof thereof)</i> | |
|--|--------|
| Institution | Course |
| | |
| | |

Employment

- Full history of Employment and Unemployment
- Commence from Current Employer and in descending order to Apprenticeship / Trainee Employee
- Indicate all periods of Unemployment under "Position" and "Start > End Date"
- Provide an Affidavit for all periods of Unemployment
- In "Start > End Date" ~ indicate *Month* and *Year* to *Month* and *Year* of period
- If necessary, add additional lines to capture Employment history
- Complete electronically only (*handwritten Curriculum Vitae will not be accepted*)

| | |
|--|---|
| Company | |
| Position | |
| Start > End Date | |
| Company | |
| Position | |
| Start > End Date | |
| Company | |
| Position | |
| Start > End Date | |
| Company | |
| Position | |
| Start > End Date | |
| Company | |
| Position | |
| Start > End Date | |
| Company | |
| Position | |
| Start > End Date | |
| List of main Duties undertaken, <i>relevant to qualification</i> , listed in sequence from latest employment | |
| Duties | • |
| | • |
| | • |
| | • |
| | • |
| | • |

| References | |
|---|--|
| <i>(From Current Employer, Immediate Previous Employer and a Previous Employer)</i> | |
| Company | |
| Name | |
| Position | |
| Contact | |
| | |
| Company | |
| Name | |
| Position | |
| Contact | |
| | |
| Company | |
| Name | |
| Position | |
| Contact | |
| | |